



THE KENYA NATIONAL EXAMINATIONS COUNCIL

"To be a World Class Leader in Educational Assessment and Certification"

All official correspondence should be addressed to:
The Council Secretary/Chief Executive Officer



KNEC is ISO 9001:2015 Certified

KNEC/GEN/EA/B&T/CIRC/2020/09

15th October, 2020

TO ALL:

- i) County Directors of Education
- ii) Sub- County Directors of Education;
- ii) County Directors of TVET
- iii) Sub- County Directors of TVET
- iv) Heads of Institutions Offering Business & Technical Examinations

RE: JULY AND NOVEMBER 2019 BUSINESS AND TECHNICAL CERTIFICATES

The **July** and **November 2019** Post Schools Business and Technical examinations certificates have been processed and are ready for collection. Please note that:

1. Queries on certificates must be made through the Heads of institutions for institutional candidates and must reach the Kenya National Examinations Council (KNEC) within **sixty (60)** days after release.
2. All candidates raising any examination certificate query should attach;-
 - 2.1 copies of all results; and
 - 2.2 copy of dispatch checklist.
3. Candidates seeking a certificate for modular course, for which one was exempted from **Module I** on the basis/strength of certificate achieved earlier on draws payment of **full examination fees for the module exempted**. A copy of this initial certificate **MUST** also be attached. All queries should be raised online, through **Query Management Information System**

Please note that raising a certificate query sixty (60) days **after** the release of the certificates draws a penalty fee of **Ksh.5,000.00**.

PASCAL KAGETE

For: Ag. CHIEF EXECUTIVE OFFICER

