



THE MERU NATIONAL  
POLYTECHNIC  
Technology for Innovation & Development

**THE MERU NATIONAL POLYTECHNIC**  
PO BOX 111-60200 Meru-Kenya Tel: 0742428095 / 0793937581  
email. info@merunationalpolytechnic.ac.ke Website www.merunationalpolytechnic.ac.ke

## TENDER NOTICE

The Meru National Polytechnic invites applications from interested and competent firms for registration of suppliers for the underlisted goods and services for the period 2021-2022

CATEGORY A: SUPPLY OF GOODS				
No	ITEM REFERENCE	ITEM DESCRIPTION / CATEGORY	SPECIAL CONDITIONS (where applicable)	REMARKS
1	MNP/001/2021-2022	Registration for supply and delivery of Cereals	AGPO Certificate	Reserved
2	MNP/002/2021-2022	Registration for supply and delivery of fresh vegetables	AGPO Certificate	Reserved
3	MNP/003/2021-2022	Registration for supply and delivery of fresh milk	Licenses from relevant certifying /regulatory bodies & Letters of recommendation	Open
4	MNP/004/2021-2022	Registration for supply and delivery of meat i.e. beef, pork, fish fillet, chicken, bones etc.	Licenses from relevant certifying /regulatory bodies & Letters of recommendation	Open
5	MNP/005/2021-2022	Registration for supply and delivery of groceries (sugar, rice, maize flour, cooking oil and beverages).	AGPO Certificate	Reserved
6	MNP/006/2021-2022	Registration for supply and delivery of firewood.	Letters of recommendation	Open
7	MNP/007/2021-2022	Registration for supply and delivery of stationary	AGPO Certificate	Reserved
8	MNP/008/2021-2022	Registration for provision of printing services and promotional materials i.e. Banners, brochures, branded T- shirts etc.	AGPO Certificate	Reserved
9	MNP/009/2021-2022	Registration for supply and delivery of computer software, hardware and accessories, printers, tonners, cartridges and printing ink	AGPO Certificate	Reserved
10	MNP/010/2021-2022	Registration for supply and delivery of furniture	Letters of recommendation	Open
11	MNP/011/2021-2022	Registration for supply and delivery of Medical drugs and equipment.	Licenses from relevant certifying /regulatory bodies & Letters of recommendation	Open
12	MNP/012/2021-2022	Registration for supply and delivery of lab chemicals and equipment	Licenses from relevant certifying /regulatory & Letters of recommendation bodies	Open
13	MNP/013/2021-2022	Registration for supply and delivery of uniforms and other textiles	Letters of recommendation	Open
14	MNP/014/2021-2022	Registration for supply and delivery of electrical / electronic materials and equipment	Letters of recommendation	Open
15	MNP/015/2021-2022	Registration for supply and delivery of farm inputs, seeds, fertilizer, pesticides, animal feeds and dry hay.	Licenses from relevant certifying /regulatory bodies	Open
16	MNP/016/2021-2022	Registration for supply and delivery of Sporting and games Equipment	Letters of recommendation	Open
17	MNP/017/2021-2022	Registration for supply and delivery of cleaning materials and detergents	AGPO Certificate	Reserved
18	MNP/018/2021-2022	Registration for supply and delivery of Timber	Letters of recommendation	Open
19	MNP/019/2021-2022	Registration for supply and delivery of Hardware materials, plumbing materials and fittings	Letters of recommendation	Open
20	MNP/020/2021-2022	Registration for supply and delivery of mattresses, cushions and sheeting	Letters of recommendation	Open
21	MNP/021/2021-2022	Registration for supply and delivery of Building and construction materials i.e. sand, ballast, building stones, murrum and dust	Letters of recommendation	Open
22	MNP/022/2021-2022	Registration for supply and delivery of cutlery, utensils and kitchen appliances	Letters of recommendation	Open
23	MNP/023/2021-2022	Registration for supply and delivery of library books, periodicals and journals.	Letters of recommendation	Open
24	MNP/024/2021-2022	Registration for supply and delivery of beauty and hairdressing equipment.	AGPO Certificate	Reserved
25	MNP/025/2021-2022	Registration for supply of motor vehicle parts and spares, tires and mechanical parts.	Letters of recommendation	Open
26	MNP/026/2021-2022	Registration for supply of fuel and lubricants	Licenses from relevant certifying /regulatory bodies	Open
27	MNP/027/2021-2022	Registration for supply of LPG gas	Letters of recommendation	Open
28	MNP/028/2021-2022	Registration for provision of machines and equipment calibration services	Letters of recommendation	Open
29	MNP/029/2021-2022	Registration for provision and servicing of fire extinguishers.	Letters of recommendation	Open
30	MNP/030/2021-2022	Registration for provision of fumigation and pest control services	Licenses from relevant certifying /regulatory bodies	Open
31	MNP/031/2021-2022	Registration for small works	NCA Certificates	Open
32	MNP/032/2018-2019	Registration for provision of consultancy services	Licenses from relevant certifying /regulatory bodies	Open
33	MNP/033/2021-2022	Registration for provision of veterinary services	Licenses from relevant certifying /regulatory bodies	Open
34	MNP/034/2021-2022	Registration for provision of sanitary bins servicing	Licenses from relevant certifying /regulatory bodies	Open
35	MNP/035/2021-2022	Registration for provision of insurance services (WIBA, Student's attachment cover)	Licenses from relevant certifying /regulatory bodies	Open
36	MNP/036/2021-2022	Registration for provision of motor vehicle servicing	Licenses from relevant certifying /regulatory bodies	Open

### OPEN TENDERS:

The Meru National Polytechnic invites applications from interested and competent firms for provision of the following services for the period 2021-2022

MNP/SECURITY/2021-2022	TENDER FOR PROVISION OF SECURITY SERVICES
MNP/MV/INSURANCE/2021-2022	TENDER FOR PROVISION OF MOTOR VEHICLE INSURANCE

**NB:** RESERVED these are Youth, Women and Persons with Disability registered under the National Treasury.

Interested bidders may obtain registration documents from the procurement office, Meru National Polytechnic upon payment of a non-refundable fee of Kshs 1,000 at the cash office during normal working days. Documents can also be downloaded from the government tenders portal <http://tenders.go.ke> or from the Polytechnic's website [www.merunationalpolytechnic.ac.ke](http://www.merunationalpolytechnic.ac.ke) free of charge.

Interested bidders should note that only those meeting the criteria indicated below, supported by the relevant documents at submission will be considered for further evaluation:

1. Company certificate of registration.
2. Pin Certificate issued by Kenya Revenue Authority.
3. Tax Compliance Certificate issued by Kenya Revenue Authority.
4. Business Permit
5. Dully filled Form of Tender and Business Questionnaire.
6. AGPO Certificate from the National Treasury indicating the category you are in.
7. Letters of recommendation from three (3) major clients
8. Licenses from the relevant certifying/ regulatory bodies

### FOR THE OPEN TENDERS:

9. Provision of Bid security of tender amount (indicated in the tender document) valid for 120 days.
10. Evidence of adequate equipment and key personnel for the specified type of work.
11. Copy of Workman's compensation and Group Personal Accident Insurance, Third party or Public Liability Insurance.
12. Membership association certification to a professional body.
13. Must attach audited accounts for the last two years.

### FOR THE SECURITY SERVICES TENDER:

14. Letter of Compliance Issued by Ministry of Labour and showing compliance to Labour Requirements and in particular compliance to payment of minimum wage.

Complete documents in a plain, sealed envelope marked category number and category description should be addressed to

**THE PRINCIPAL  
THE MERU NATIONAL POLYTECHNIC  
PO BOX 111-60200 MERU,  
TENDER BOX**

And deposited in the TENDER BOX at the polytechnic reception so as to be Received on or before **16<sup>th</sup> June 2020**. The documents will be opened on the same day at **12:00 noon** in the Housekeeping Conference Hall (Meru National Polytechnic) and bidders or their representatives are welcome to witness the opening.