



THE MERU NATIONAL  
POLYTECHNIC  
Technology for Innovation & Development

## INTERNSHIP OPPORTUNITIES

The Meru National Polytechnic (MNP) is an Accredited Government sponsored Public Polytechnic. We are looking for qualified disciplined, diligent and self-motivated intern for a period of **six (6 months)**.

INSTITUTION	POSITION	NO.OF INTERNS	VACANCY NO.
MERU NATIONAL POLYTECHNIC	Electronics Technology intern	1	3/2021
	Electrical Engineering (Power Option) intern	1	4/2021
<b>Total</b>		<b>2</b>	

### Electrical & Electronics Technology intern (1 Position)-V/NO.3/2021

An intern at this level will work under the guidance and supervision of a senior officer.

#### Duties and responsibilities will entail:

- 1) Providing support to trainers and trainees in solving technical problems and practicals.
- 2) Assisting in maintaining workshop inventories by receiving, issuing tools and materials in the workshop as well as ensuring sufficient materials in the workshop.
- 3) Assisting in observing and ensuring health and safety procedures are practiced, enforced and accidents are reported to the Head of Department.
- 4) Assisting in preparing maintenance schedule for all the workshop equipment for approval by the Head of Department and maintain requisite records on servicing schedule on various equipment and machinery to ensure the schedule is adhered to.
- 5) Assisting in segregating non-functional equipment and machinery to promote safety in the workshop.
- 6) Reporting breakdown of machinery and equipment to the Head of the Department to advise on replacement needs.
- 7) Cleaning and tidying machines and workshops.

8) Assisting in carrying out installation and maintenance of Electrical and Electronics equipment used in the workshops.

9) Any other duty given by an authorized Person

**Qualifications and Requirements;**

- Must have a Diploma in Electrical and Electronics Engineering or Diploma in Electrical Engineering ( Electronic Option)
- Be a Kenyan Citizen aged below 35 years.

**Electrical Engineering (Power Option) intern (1 Position)-V/NO.4/2021**

An intern at this level will work under the guidance and supervision of a senior officer.

**Duties and responsibilities will entail;**

- 1) Providing support to trainers and trainees in solving technical problems and practicals.
- 2) Assisting in maintaining workshop inventories by receiving, issuing tools and materials in the workshop as well as ensuring sufficient materials in the workshop.
- 3) Assisting in observing and ensuring health and safety procedures are practiced, enforced and accidents are reported to the Head of Department.
- 4) Assisting in preparing maintenance schedule for all the workshop equipment for approval by the Head of Department and maintain requisite records on servicing schedule on various equipment and machinery to ensure the schedule is adhered to.
- 5) Assisting in segregating non-functional equipment and machinery to promote safety in the workshop.
- 6) Reporting breakdown of machinery and equipment to the Head of the Department to advise on replacement needs.
- 7) Cleaning and tidying machines and workshops.
- 8) Assisting in carrying out installation and maintenance of Electrical and Electronics equipment used in the workshops.
- 9) Any other duty given by an authorized Person



**Qualifications and Requirements;**

- Must have a Diploma in Electrical and Electronics Engineering or Diploma in Electrical Engineering ( Power Option)
- Be a Kenyan Citizen aged below 35 years
- **Note:**
- Shortlisted Candidates will be contacted via their mobile phone numbers
- Once selected, Candidates will be required to submit Certificate of Good Conduct, Copies of KRA Pin Certificate, NHIF, NSSF, ID card And Bank Account Details.

**Women and Persons with Disability(s) are encouraged to apply.**

**APPLICATIONS TO BE ADDRESSED TO:**

**THE CHIEF PRINCIPAL/COUNCIL SECRETARY  
MERU NATIONAL POLYTECHNIC  
P O BOX 111 - 60200  
MERU.**

Or email; [Info@merunationalpolytechnic.ac.ke](mailto:Info@merunationalpolytechnic.ac.ke) and reach on or before Friday 17<sup>th</sup> September, 2021 not later than 5:00 pm.

